



## *Oral Surgery Associates of Charlotte*

### **OFFICE FINANCIAL POLICY**

Insurance eligibility and benefits will be verified at the time of your visit.

We do not accept any HMO.

You will be responsible for any services not covered by your plan.

Your treatment plan will be discussed following your consultation. We will discuss deposits due and financial arrangements. If all or part of your treatment is not covered by your plan the non-covered portion is due in full prior to your treatment date.

At your request we will file a pre-determination of benefits to your insurance company. Please allow 2-6 weeks for a reply. Please note that pre-determinations are only ESTIMATES and no guarantee of payment can be made by Charlotte Oral Surgery and Implant Center or your insurance company.

If a pre-determination is not received prior to your requested surgery date, a 50% deposit will be required at the time of service.

Some insurance companies that we are not in contract with will reimburse the patient directly. In these cases, we will collect payment in full at the time of service and will file your claim on your behalf as a courtesy.

As a courtesy Charlotte Oral Surgery and Implant Center will file all claims to your insurance on your behalf. It is your responsibility to follow up with your insurance company regarding payments not received within 60 days.

Payment is due within 60 days of the date of service. You will receive monthly statements as a reminder to follow up with your insurance company.

In the event of an overpayment, a refund will be issued to the PATIENT or GUARANTOR.

I have read and understand the terms of this policy:

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Patient Name (*printed*)

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Date

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Signature